

Loan Agreement Form

**Wandering Spirit: African Wax Prints
October 22, 2019 - November 30, 2019**

I **own** the item(s) listed on the previous page and do hereby loan the same to the Stauth Memorial Museum, a nonprofit corporation located at 111 N Aztec, Montezuma Kansas, in order that these items may be used for the exhibition **Wandering Spirit: African Wax Prints**. It is my understanding that these items will be used to enhance this exhibition and only for that purpose.

Loan period will be:

1. From date received as signed on this document,
2. through the duration of the exhibition which is **October 22, 2019 - November 30, 2019**
3. until item(s) is/are reclaimed by owner and signed below indicating item(s) received.

Care and Preservation:

1. The Stauth Memorial Museum will give loaned objects the same care as property of its own and provide protection against fire, theft, mishandling, dirt, pest damage and environmental extremes. The museum will not be responsible for gradual inherent deterioration or for damages suffered by the quilt if hanging device is not sufficient to accommodate the weight of the quilt or because of instability in the making of the object.
2. Evidence of damage will be reported immediately to the Lender.
3. No alteration, restoration or repair will be undertaken without the Lender's prior permission.
4. The lender agrees that objects are in such condition as to withstand necessary packing, transportation, handling and exposure for the duration of the exhibit.

Insurance:

1. The Lender must maintain his or own insurance coverage on each item, the museum may request a certificate of insurance naming the museum as additional insured's, or waiving rights of subrogation. The museum will not be responsible for any error or deficiency in information furnished to the Lender's insurer, or for lapses in coverage.
2. It is the responsibility of the Lender to update insurance valuation.

Photography:

1. Permission to photographically reproduce in museum publication, for publicity and for educational purposes is assumed unless otherwise stated by the Lender.
2. Objects on exhibit may not be photographed by the general public.

Return of loaned items:

1. Objects may be withdrawn from the exhibition only by mutual consent of the Lender and the museum staff.
2. Items will be picked up from Stauth Memorial Museum no earlier than **4:30PM Saturday, November 30, 2019** and **no later than 5:00PM, Wednesday, December 11, 2019**.

Date quilt delivered to Stauth Museum _____
Signature at delivery

Date quilt picked up from Stauth Museum _____
Signature at Pick Up

Due to legal issues facing other museums, as of 7/1/05 all art/artifacts/objects cannot be received by the Stauth Memorial Museum from anyone other than the LEGAL OWNER! Loan Agreements are to be signed by the LEGAL OWNER at the time the objects are delivered to the Stauth Memorial Museum. A representative may pick up ITEMS, but these arrangements must be approved by the Director in advance.